



Contracts are the lifeblood of any business, Contract Management is the management of contracts made with customers, vendors, partners, or employees, it includes negotiating the terms and conditions in contracts and ensuring compliance with the terms and conditions, as well as documenting and agreeing on any changes that may arise during its implementation or execution. It can be summarized as the process of systematically and efficiently managing contract creation, execution, and analysis for the purpose of maximizing financial and operational performance and minimizing risk

Contract Management (CM) technologies include document management, job cost, and field controls solutions to keep construction projects on schedule and on budget through complete project control.

Construction project management involves groups of people representing different disciplines, from project managers, contract managers, and division managers to subcontractors, architects, engineers, suppliers, and owners—all trying to collaborate on a multitude of issues and changes while juggling multiple documents and contracts. Controlling your construction project's plan, budget, forecast costs, and deliverables is vital to the success of your projects and the future of your business.

Alpha Corporation has significant experience of consulting and training services for Contract Management software implementations allowing companies to integrate the CM tool into their Contract Management processes and obtain the requisite output to expedite their contracts and make timely decisions. We provide a robust variety of consulting services ranging from best-practice consulting, assistance with product implementation, integration with other applications' and a range of training classes and ongoing support for your organization.

Our proven methodology helping companies benefit from their project, risk, cost and contract management technology investment is designed to:

- ◆ Evaluate, optimize and integrate existing technology to align with the clients' current business needs;
- ◆ Implement fit for purpose software as the backbone of the organization's contract, portfolio and project management;
- ◆ Implement comprehensive portfolio & project metrics, ROI, NPV, Earned Value analysis, and tailored reporting systems;
- ◆ Assist clients in maximizing the value from portfolio management tools;
- ◆ Maximize the value realized from existing portfolio management technology.

Alpha's in-depth knowledge as an operational "hands on" consulting firm delivering full Contract Management and Project Management coupled with our advanced expertise in the technical and functional aspects of Contract Management technologies has prompted many companies to instruct and retain our services in this specialized field.

### CONTRACT MANAGEMENT BENEFITS:

- ◆ Provide visibility into contractor performance
- ◆ Enable timely payment for completed work to avoid claims
- ◆ Facilitate project team collaboration so there are no surprises
- ◆ Streamline field communications and document administration
- ◆ Integration of Contract Management with Project Management

